

SAMOA WATER AUTHORITY

Position Description	
Position Title:	Technician Operations & Maintenance
Salary Grade/Rate:	Grade 5 / Step 1
Responsible to:	Engineer Operations & Maintenance
Division:	Savaii Operations Division.

Position Overview:

Under the direction of the Team Leader Operation and Maintenance the Operations and Maintenance Technician is responsible to ensure effective and efficient operation and maintenance of intakes, reservoirs and transmission mains in Savaii.

Duties & Responsibilities:

1. Timely and satisfactory completion of all works related o pipeline reticulation network, as well as all associated works.
2. Operate and maintain pipeline network, PRVs, Meters (domestic and bulk) and valves through complaints and as instructed by Team Leader.
3. Maintain effective operation of pipeline network to ensure that water is received at a consistent basis and acceptable pressures.
4. Be able to install, read, calculate flows and calibrate domestic, commercial and bulk meters.
5. Knowledgeable with pipe laying and engineering standards associated with the works.
6. Knowledgeable with using a GPS for the works as instructed by Team Leader.
7. Knowledgeable with PRV setting and basic hydraulics concept of works.
8. Prepare daily reports of works implemented as well being able to use Order Book for materials required to do the works.
9. Able to work as a member of a Team.
10. Proper security and care for all tools equipment and resources used for the works.
11. If required, work at treatment plants, intakes, reservoirs and on transmission main and perform any other duties as directed by the Team Leader Operation and Maintenance from time-to-time.
12. Available to work after normal working hours when requested from time to time.

Position Requirements:

1. Technical Qualification of Trade Certificate Due Completion of any discipline
2. Minimum qualification is a pass in PSSC
3. Experience in the provision of water supply an advantage.
4. Good customer service/public relations
5. Basic report writing skills
6. Basic computer skills

7. Ability to write and speak Samoan and English.
8. Basic understanding with SWA Engineering Standards
9. Willingly to undergo necessary training in specific field.
10. Motivated, honest and take initiative to methods to further improve performance.
11. Current Samoan driver's license and liable for renewal every year.

All signatures to be completed prior to filing

	Name/Signature	Date
Prepared by:	Seiuli Sio Papalii Manager Savaii Operations	
Reviewed by:	Faiamio Agaiava Manager Corporate Management	
Verified by:	Faiamio Agaiava Manager – Corporate Management	
Approved:	Leota Namulauulu Irasa Mauala - Alafau Managing Director	