



SAMOA WATER AUTHORITY

Head Office, Level 2 Tui Atua Tupua Tamasese Efi (TATTE) Building Phone +685 20409

PLEASE READ AND UNDERSTAND THE INSTRUCTIONS & CONDITIONS BEFORE COMPLETING FORM A & FORM B.

1.0 Samoa Water Authority Vehicle Open Auction.

1.1.0 Specific Instructions & Conditions

The Samoa Water Authority (SWA) is disposing **Eight (8)** surplus vehicles. Interested companies, businesses, organizations, groups, or individuals are invited to submit bids for one or more vehicles.

Table 1: Tender Specific Instruction & Conditions.

SIC Sections.	Bid Specific Criteria/Requirements.	Specific Instructions.
1.0	Sale Format & "As-is"	- All vehicles are sold "AS IS, WHERE IS" with no warranties or guarantees, either express or implied. Bidders are encouraged to inspect vehicles thoroughly before bidding. - The deadline for the auction registration will be on the: "12th August 2025, Tuesday at 12:00pm noon". - The "Call for Auction Day" will be on the: "16th August 2025, Saturday": Time: 10:00am -12:00PM" - All interested bidders are required to complete both: a) Form A: Vehicle Open Auction Registration and, b) Form B: Declaration of Conflict of Interest, as outlined in "Appendices A and B", respectively. - The Registration Venue: "SWA Vaitele Compound" Registration Period: The registration period will "run concurrently with the public advertisement and the below scheduled site inspection". - No negotiation will be entertained prior to evaluation. However, bidders may submit "clarification" requests before the registration deadline by contacting: NAME: Faamatauga Tavae. Email: faamatauga.tavae@swa.gov.ws. Ph Contact: 20409. Or NAME: Tua Vaai. Email: Tua.Vaai@swa.gov.ws Ph Contact : 20409. - Description such as "Run & Drivers" indicate only operability at the time of listing; roadworthiness is not guaranteed. - Any faults, including "Non-Runner" or Salvage history, will be explicitly stated in the Auctioneer.
2.0	Bidder Registration & Eligibility.	- Bidders must register before the auction date as stated by the auctioneer (SWA), present valid government issued ID. - Minimum age requirement (typically 18+) applies.
3.0	Bidding Process & Auctioneer Authority.	Auction follows a defined format (open auction/English/Samoan); the auctioneer's "Bell Ring" indicates a binding sale.

		The auctioneer can accept, reject or withdraw bids or lots and resolve at their discretion- their decision is final.																					
4.0	Vehicles Inspections	- Vehicles “Can Be” inspected at “SWA Vaitele Compound” from 10 AM to 12 Noon on the below dates: <i>Table 2; Site Visit Inspection Dates & Time.</i> <table> <tr> <th>Item</th><th>Site Inspection/Visit</th><th>Time</th></tr> <tr> <td>1.0</td><td>➤ 29th July 2025: Tuesday</td><td>10:00AM – 12:00PM</td></tr> <tr> <td>2.0</td><td>➤ 30th July 2025: Wednesday</td><td>10:00AM – 12:00PM</td></tr> <tr> <td>3.0</td><td>➤ 31st July 2025: Thursday</td><td>10:00AM – 12:00PM</td></tr> <tr> <td>4.0</td><td>➤ 5th August 2025: Tuesday</td><td>10:00AM – 12:00PM</td></tr> <tr> <td>5.0</td><td>➤ 6th August 2025: Wednesday</td><td>10:00AM – 12:00PM</td></tr> <tr> <td>6.0</td><td>➤ 7th August 2025: Thursday.</td><td>10:00AM – 12:00PM</td></tr> </table> - Bidders must arrange inspections with: I. Faamatauga Tavae. Email : faamatauga.tavae@swa.gov.ws. Ph Contact : 20409. - Bidders are responsible for ‘Inspecting Vehicles’ before bidding. - Submitting a bid without a ‘Prior Inspection’ is at risk of the bidder. Failure to inspect does not justify bid withdrawal.	Item	Site Inspection/Visit	Time	1.0	➤ 29th July 2025: Tuesday	10:00AM – 12:00PM	2.0	➤ 30th July 2025: Wednesday	10:00AM – 12:00PM	3.0	➤ 31st July 2025: Thursday	10:00AM – 12:00PM	4.0	➤ 5th August 2025: Tuesday	10:00AM – 12:00PM	5.0	➤ 6th August 2025: Wednesday	10:00AM – 12:00PM	6.0	➤ 7th August 2025: Thursday.	10:00AM – 12:00PM
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5.0	Bid Deposit	- A “Refundable” bid Deposit of “\$50 per Vehicle, Samoan Tala” (cash) must be paid at “SWA Vaitele Booth, Vaitele Market”. - The “COPY” of the receipt must be attached to the “registration “Form A & Form B””. - The ‘Bid Deposit’ is secured upon official “SWA receipt issuance”. - Refunds are issued upon bidder identification or company letterhead confirmation, with a signed acknowledgment. - The Bid Deposit will be “Forfeit” if the “Successful bidder” fails to deposit the Sale Price within the prescribed time limit. - The Bid Deposit will also be “Forfeited” if the “Successful bidder” withdraws his/her bid after being notified of acceptance/award.																					
6.0	Reserve Prices.	All the auction fleets have “reserve prices”; Unless they meet, the lot may not be sold.																					
7.0	Payment Terms	- The successful bidder must pay the “Sale Price” by “cash or bank cheque” within three (3) hours of acceptance notification doing the “auction calling”. - The sale is finalized upon payment and signing the “Sale & Purchase Agreement” Noncompliance may lead to bid rejection unless otherwise approved.																					
8.0	Vehicle Removal & Storage.	- Vehicles must be removed within a defined “48-hour” period of full payment. - Storage fees accrue after the removal deadline; vehicles unclaimed after an extended period of 14 days may be resold or deemed abandoned.																					
9.0	Title Transfer & Risk	- The title passes once full payment clears; vehicles may only be removed after this. - Risk transfer to the buyer at the point of “Bell Ring” or handover – buyers are then liable for the condition, even if not yet removed.																					

Vehicle Disposal Tender.

10.0	Mileage, Condition, Documentation.	• Mileage stated is guidance only unless explicitly warranted via history records.
11.0	Liability & Dispute Resolution	• The auctioneer and seller disclaim all warranties, including title, quality or fitness for purposes. • Buyers agree to indemnify the auctioneer/seller against any claims.
12.0	Seller Obligations	• The seller must ensure the vehicle is accurately described, free of finance unless stated.

2.0 Appendix A:

From A: AUCTION VEHICLE DISPOSAL TENDER

DETAILS OF THE BIDDER:

Complete the following details IN CLEAR LEGIBLE WRITING

FULL NAME OF BIDDER¹:	DRIVERS LICENCE No.:
VILLAGE:	CONTACT PHONE:
	CONTACT EMAIL:

I AM THE ABOVENAMED PERSON AND I WISH TO BID ON ONE OR MORE OF THE FOLLOWING VEHICLES ON AN **"AS IS WHERE IS"** BASIS:

No #	Vehicle Description	Year	SWA Reference Number	MINIMUM Bid (Tala)	Please Tick your preferred Vehicle Choice <i>(To be filled by the Bidder)</i>
1.	Toyota Hilux D/Cab 4WD RHD	2010	SWA46	\$ 11,500.00	
2.	Toyota Hilux D/Cab 4WD RHD	2012	SWA31	\$ 26,400.00	
3.	Toyota Hilux D/Cab 4WD RHD	2016	SWA47	\$ 33,600.00	
4.	Toyota Hilux D/Cab 4WD RHD	2012	SWA36	\$ 23,700.00	
5.	Toyota Hilux D/Cab 4WD RND	2016	Swa51	\$ 15,000.00	
6.	Toyota Daihatsu Delta Dyna	2010	SWA10	\$ 12,300.00	
7.	Toyota Daihatsu Delta Truck	2009	SWA64	\$ 10,300.00	
8.	Isuzu Cargo Truck	2011	SWA16	\$ 30,000.00	

Answer the following questions:	
<u>Who is bidding:</u>	
1.	Are you bidding on behalf of another person or another company? Please circle answer: YES NO
2.	If YES, who is that person/company?
3.	Do you have authority to bid on behalf of that person/company? Please circle answer: YES NO
<u>Multiple bids:</u>	
4.	Are you bidding on more than one vehicle? Circle answer: YES NO
5.	If YES, do you have sufficient funds to immediately pay for each vehicle? YES NO
6.	If NO, which vehicle is your first choice or preference? Please circle: 1 2 3 4 5 6 7 8
7.	Please also identify alternate vehicles in the event you are not the successful bidder in your first choice or preference:

	
8.	<u>Can you pay:</u> Do you have the immediate access to cash/funds to pay for your bid within three days of notification? Please circle answer: YES NO
9.	If NO, how are you planning to pay? Please circle the answer: - Bank/NPF Loan - Personal loan from family/friend - Other _____
	<u>CERTIFICATION:</u> <i>By completing and signing this form, I certify that I am the Bidder (or in the case of a company or business or organization that I am the duly authorized representative) and that I have read and understood all the Instructions & Conditions. I now make this Bid subject to the acceptance of the Samoa Water Authority. If my Bid is accepted, I certify that the Full Name of Bidder on the Form will be the name to be used in the Sale & Purchase Agreement as well as the change of ownership documents. I further certify that I have/have not (please circle which applies) a direct affiliation or connection with SWA or any SWA employee or director or minister which may constitute a conflict of interest.</i> <i>Signature:</i> <i>Full Name:</i> <i>Date:</i>

3.0 Appendix B:

FORM B: Declaration of Conflict of Interest.

[Your Address]

[City, Country]

[Email Address]

[Phone Number]

[Date]

To: The Managing Director
Samoa Water Authority
Level 2, TATTE Building

Conflict of Interest Declaration – SWA Vehicle Open Auction

To Whom May Concern,

I hereby formally disclose any potential **conflict of interest** concerning my participation in **SWA Vehicle Disposal Tender**: In the interest of full transparency and compliance with ethical standards, I wish to disclose the following:

Table 3; Bidders Declaration.

No.	Description/Declaration	Specify or state
1.0	Affiliation with SWA.	
2.0	Relationships with SWA personnel.	
4.0	Other relevant details	

Recognizing the importance of maintaining the integrity and fairness of this tender process and affirming that the information provided above is both accurate and complete. I fully understand that failure to disclose any relevant conflicts of interest, whether intentional or unintentional, may lead to the disqualification of my bid and potential further action if deemed necessary by the Authority.

I appreciate the opportunity to participate in this tender and assure you of my commitment to adhering to the principles of fairness and ethical conduct. If any additional information or clarification is required, I am more than willing to provide it at your earliest convenience.

Thank you for your time and consideration. I look forward to your response.

Yours sincerely,

.....

[Your Name]

[Your Position/Company Name, if applicable]

4.0 CHECKLIST

Table 4; Checklist Table.

NO.	CHECKLIST - PLEASE tick the boxes:	Yes	No
1.0	I have read all the Requirements and Instructions	☐	☐
2.0	I have inspected the vehicles in my bid and understand all vehicles are sold AS IS WHERE IS	☐	☐
3.0	I do "Not" have an affiliation or connection with SWA or any SWA employee, contractor, director or Minister which may be a conflict of interest	☐	☐
4.0	I "Do" have an affiliation or connection with SWA or any SWA employee, contractor, director or Minister which may be a conflict of interest	☐	☐
5.0	I understand that if I withdraw or cancel my Bid before the "Validity Period" expires or after I am awarded the vehicle(s) my \$50 Tender deposit is forfeit.	☐	☐
7.0	I agree to comply with the Validity Period of 90 days	☐	☐
8.0	I accept that if successful I have 3 hours to pay the Sale Price either in CASH or BANK CHEQUE.	☐	☐
9.0	I have read, understood and signed the Certification in Form A & B.	☐	☐